**FACTOM**

**COMMUNITY**

**MEETING MINUTES**

**Factom Guides**

**Meeting #19-**05

**201**9**-**01**-**28

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| **Date and time of meeting** | 2019-01-28, 20:00 UTC |
| **Date minutes drafted** | 2019-01-28 |
| **Date minutes approved** |  |
| **Organization/Team** | Factom Guides |
| **Attendees** | Factom inc (Brian Deery), Canonical ledgers (Sam), The 42ND Factoid AS (Tor), Centis BV (Niels) |
| **Members not in attendance** | DBGrow Inc (Julian) |
| **Other attendees** |  |
| **Meeting Leader** | Canonical ledgers (Sam) |
| **Meeting Secretary** | The 42ND Factoid AS (Tor) |

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| **Subject 0** | * **Roll Call** * **Approval of minutes from previous meetings on 201**9-01-14 * Approval of minutes from previous meetings on 2019-01-21 |
| **Discussion** |  |
| **Conclusion** | Meeting minutes 2019-04-14 (All guides present):  Meeting minutes 2019-04-21 (Sam, Tor and Brian present):  Meeting minutes approved. |
| **Follow up** | Sam will Factomize the document. |

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| **Subject 1** | Factom Community Grant round #19-01 (Tor) |
| **Discussion** | (Text prepared before the meeting)   * “Off by one” error in grant timeline. States that voting will start on 8th of February at 00:00. However, the discussion period will last to 8th of February 23:59.   + Two options:     - 1) Shorten discussion by 1 day (deadline for amending grants will also need to be shortened the same fashion.     - 2) Shorten voting period from 3 to 2 days.     - 3) Keep it as is - keep the overlap.     (Prepared text ends) |
| **Conclusion** | Guides held a vote to determine which was the preferred option.  Sam, Niels and Tor voted for option 1.  Brian voted for option 3. |
| **Follow up** | Make an announcement to the standing parties regarding the amendment. |

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| **Subject 2** | Upcoming ANO election round (Julian) |
| **Discussion** | N/A due to Julian not being present. |
| **Conclusion** |  |
| **Follow up** |  |

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| Subject 3 | Upcoming Releases (Brian) |
| Discussion | Brian:  It is going OK. The Release Candidate went out to a few people in the core committee a while back. There were some bugs that were found, and Factom inc is operating in a reduced resource mode at this point. We didn’t quite have the opportunity to investigate the reports and patch those bugs. These bugs were considered non-blockers as they don’t cause major problems on the networks, and were seen as cosmetic. There are workarounds around them, so we could upgrade the network to get it into a more robust state of code sooner rather than later. After the release a followup version which would address the minor issues. At this point it is unclear what exactly is going on. The rollout to the testnet is not going optimally, so the fear is that these cosmetic things might also show up on the mainnet. The release on mainnet was scheduled for February 1st (this Friday). We still have some understanding to do on the testnet. It is disappointing that it has gotten to this point with the resource levels that are available and that we can’t move faster on this. We still going to try to move forward on this release.  Also, the network restart had some problems a week ago. At this point we have onboarded a new dev-ops guy working with Ian to try and rewrite that script using new, updated libraries. At this point he is building up a private network to test the script against. That is where we are at with both of those items.  Tor: off-by-one bug - is that still a blocker?  Brian: Cosmetic change. People should be able to follow directions. Were not able to reproduce the error locally using a simulator. It may not manifest itself the way we are currently understanding it. It may be exercised differently with different environments.  Tor: Is Factominc running this code on its mainnet Authority servers?  Brian: No, it hasn't been released yet, and isn’t being run on mainnet servers. That would be too risky.  Tor: Ok. We need to figure out if it is applicable for the mainnet or not before we make an announcement.  Brian: Agree - this might not be the correct forum though to debug technical issues. This does give a good idea of the progress that we have made so far. |
| Conclusion |  |
| Follow up |  |

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| Subject 4 | 2019 - Timeline for Processes and Document ratifications |
| Discussion | [Link to document.](https://docs.google.com/spreadsheets/d/15QMJrxErMetSgpzwQUKQ_OjmccqfTNvuImdOLjruvlc/edit?usp=sharing)  Sam: Me and Tor has worked on a master plan for a timeline for processes and document ratification in our community, so everyone has a better understanding of what happens when, and so they can be able to prepare and be more proactive in regards of what is happening.  Brian: Thank you for this.  Sam: Governance work is a lot of work, and it is a good idea to have a timeline the community can follow. |
| Conclusion |  |
| Follow up |  |

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| **Subject** 5 | **Follow up: tasks from last meeting / upcoming tasks** |
| **Discussion** | (Text from previous meeting begins)   * Finished grant round document and voted on it as a Guide * Put together timeline for Guide election * Wrote up and posted a proposal for Research Groups to help with governance   (Text from previous meeting ends  **To**r:  (Text from previous meeting begins)   * Finalize grant round ratification. Get ratification of ANO-application process document started. Work on the Bug bounty (got delayed).   (Text from previous meeting ends)   * Finalized grant round identification. Moved the grant-document into our document structure. * Was supposed to get ratification for ANO-application process started, but handed this off to DBGrow/Cube3 research group. * Started working on a document for tracking proposed and upcoming changes to our governance document * Participated in multiple discussions/votes on Factomize and Discord.   **Julian:**  (Text from previous meeting begins)   * N/A   (Text from previous meeting ends)  Brian**:**  **(Text from previous meeting begins)**   * Continue on 6.1.1 * Continue on Wallet updates with identity and encryption * Continue with community docs * Help debug reboot infrastructure   **(Text from previous meeting ends)**  Niels:  (Text from previous meeting begins)   * N/A   (Text from previous meeting ends) |
| **Conclusion** |  |
| **Follow up (until next meeting)** |  |
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| **Subject** 6 | **Open floor** |
| **Discussion** |  |
| **Conclusion** |  |
| **Follow up** |  |

Meeting adjourned at 20:26 UTC.